



4. SGPS Representative (1)
5. Union Representative (1)
6. Social Coordinator (1)
7. Marketing Coordinator (1)

*O go dgtu qh vj g Gzgewkxg hwtknur gekke pggf uy kj kp vj g Uqekgv 0Vj gug o go dgtuctg gzrgevff vj cwppf o qpvj n Uqekgv o ggkpi u. o qpvj n Gzgewkxg o ggkpi u. cpf cny c{u jcxg vj g kpvtgumu qh vj g gpvtg Uqekgv cv j gctv0 Kk vj g Uqekgv lggnu c o go dgt qh vj g Gzgewkxg ku pqv hwtknkpi j kulj gt hj ght qdiki cvtkpu. j ghj ghj gl o c{ dg tgo qxgf dl vj g Uqekgv dl c o qvqp cu qwtkpgf kp Ugevkp 90 Kp vj g ecug vj cv cpl qh vj g dgrqy rqukkqpu ctg pqv hknf. vj g ggevff Gzgewkxgu y kn uj ctg vj g f wkgu'qh'iclf "rqukkq" u+0*

Develops and ensures adherence to Society budget for their elected term.  
Maintains online database of receipts and expenditures (ex. in Google Drive through queenscgsc@gmail.com).  
Records meeting minutes for all Society and Executive Meetings (placed in Google Drive through queenscgsc@gmail.com).  
Supports the President in any manner as needed and acts as a stand-in in the event of unexpected absence.  
Represents the Society's concerns at monthly Departmental meetings.  
Promotes discussion of departmental and university policies affecting graduate students at aforementioned meetings (ex. QGA policies, moderation of external and internal award applications, changes to teaching assistantship contracts).  
Is responsible for the coordination of the revisiting of the constitution annually and updating it as necessary.

*O gpvqt uj kr 'Ej ckt '\*3'kpf kckf wcn+*

Aids in the recruitment of new students to the Graduate program within the Department.

Hosts events throughout the Fall, Winter, and Summer semesters to address incoming student questions and concerns regarding topics such as choosing a supervisor, the academic year, and research guidandand

Establishes a timeline of social events for their term.  
Develops and implements student-centered social events for Society members and associated Department members.  
Works closely with the Marketing Coordinator to design promotional materials and circulate events among the student population.  
Works in conjunction with the Social Coordinator of the Classics Undergraduate Department Student Council to plan and hold occasional joint events.

*October 15 - 2013*

Collects and posts content on Society website, blog, and Facebook platforms, alongside other Society members.  
Designs all branding and promotional materials of the Society; approval of the Society's Executive members, SGPS, and the Department of Classics are required.

*Gzgewkxg y km dg tgs wktgf vq uwdokvc ytkwgp tgr qtv vj g uj ctgf I qqi ng Ftkxg fgwklp cpl  
Cp Ocm eqo o wplecvkpu y kj i tqwru cfn uqekwgu qp eco rwd Vj gug tgr qtu y km kpmf g c  
f guetkr vkp qh cp{ gxgpv qh pqvg k0 kumgu qt kpkf gpm vj cv qeewt gf qxgt vj g gzgewkxg vgt o  
cnpi y kj c f guetkr vkp qhj qy vj qug kumgu y gt g tguqrgf 0Vj ky km dg f ppg vj ngwgp vj g rquu qh  
kphqt o cvkq "k" vj g "t cpukvkp" hqo "gzgewkxg" o go dgtu htqo "l gct "v" l gct 0*

*Cf j qe Eqo o kwggu o c{ dg utwemd{ vj g Uqekgv qp ctgcu qhur geknkvgt gwvq o go dgtu vj cvctg  
pqveqxgtgf d{ Gzgewkxg rqukkqpu. qt kp y j ksj vj g Uqekgv lggnc f gf kcvgf eqo o kwgg y qwf dg  
o qtg ghtgekxg 0 Cu vj gug eqo o kwggu ctg rtko ctkf kvgt gwftkxgp. kufkgevqtu ctg crrqkvgf d{  
vj g Uqekgv cvi gpgtcno gvkpi u qp c ecug/d{/ecug dcuku 0M kpx gf vj*

G H V

2. By September

*Gz.gewkxg'O ggkpi u*

*Gz.gewkxg'o ggkpi u'ugtxg'vq'gz.gewg'rtqlgew'dtqwi j vhtvj 'vj tqwi j 'Uqekg'v'o ggkpi u'cpf'df  
grgevgf 'Gz.gewkxg'o go dgt uOK'ku'f wt kpi 'vj gug'o ggkpi u vj c'ur gekke'pkkc vkgu'y kn'dg'wvf gt wngp  
vq'dgwgt 'vj g'gxr g'kgpegu'qh'Uqekg'v'o go dgt uO*

1. Executive meetings are held monthly. Meeting location, times, and agendas are advertised

The Society can be dissolved by a two-thirds majority of Society members, following the guidelines of Section 9.