

Community Housing Cleaning Checklist

our lease and tenant handbook tenants are responsible to leave their premise fit for immediate occupancy by a new tenant; clean, undamaged and with all **tenant owned** contents removed. It is not a fair or reasonable to expect the last person leave cleans the entire unit. It is suggested for those living in multi-person units to divide the common areas equally among the residents. If each person cleans their bedroom and the assigned common area, the whole unit gets cleaned. While busy with exams you may not have time for cleaning. Consider contacting a cleaning company; check our website at <http://community.housing.queensu.ca> for a list of suggestions. Vacating your unit without thoroughly cleaning it first can result in significant charges (there have been instances in the past where units have been billed \$500 or more for cleaning and carpets).

Cleaning Requirements

Kitchen

Stove/Oven ~ inside oven, oven racks ~ top and outer surfaces of stove ~ burner bowls, underneath burner bowls and rings ~ vent hood ~ drawer under oven ~ floor under the stove

Refrigerator/Freezer ~ inside, including shelves and drawers ~ outside including top and all outer surfaces ~ floor under the fridge/freezer ~ should be defrosted if necessary and left running

Sink ~ including taps

Cabinets/Drawers ~ must be empty and wiped inside, top and all outer surfaces ~ remove shelf liners where possible ~ tip..start at the 0.011