

# Eight Steps for Course Planning

Create/review the course learning outcomes to inform your focus in planning activities, methodologies, readings, etc.

[Course Design](#)  
[Curriculum and Program Review](#)  
[Rule of Twos Reflection](#)

What assessments (assignments, projects, quizzes, tests) will allow students to demonstrate their learning and how can these be made accessible to diverse learners?

[Assessment Strategies Guide](#)  
[Innovative Assessments for Learning](#)  
[Assessment of Learning](#)  
[Accessibility & Universal Design for Learning](#)

Organize key benchmarks first (e.g. major modules, assignments, etc.), then plan around them.

[Communications Guide](#)  
[Plan your Course Content & Schedule](#)  
[Assignment Planner](#)

Aim for an element of consistency that serves to guide students through their tasks each week.

[Student Engagement Guide](#)  
[Creating an Inclusive Community](#)

Clarify methods and expectations for communicating with your students.

[Communications Guide](#)  
[Course Communication Plan Template](#)  
[Communicating with Students](#)

Use the learning outcomes to inform the design and tools included in the online element of your course (e.g. discussion forums, online sources, [FeedbackFruits](#) etc.)

[onQ Support](#)  
[Educational Technologies Guide](#)  
[Educational Technology Assistance](#)

Whether in-person, hybrid or remote, opt for approaches that prioritize accessibility and active learning.