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Final Assessment Report: Executive Summary

Programs Reviewed: Bachelor of Music, Bachelor of Arts - Music

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An implementation plan is attached that identifies

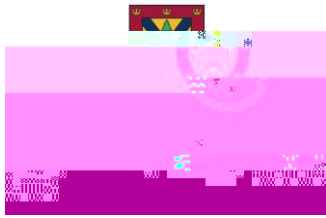
- 1) The school œ 1-study w was reviewed by the Dean, Faculty of Arts and Science and the Vice-Provost (Teaching and Learning). It was approved on 21 February 2017
- 2) The review team visit took place on 27-28 March 2017. The review team members were
 - i. Dr. Glen Carruthers, Wilfrid Laurier University
 - ii. Dr. ~ • Š 1 ž • • ç ð 1 ž Ž Ž — œ 1 — ' Ÿ Ž › œ ' • ç
- 3) The visit included a tour of facilities and meetings with
 - i. Students (undergraduate)
 - ii. Faculty
 - iii. Staff

Faculty of Arts and Science

- vii. Vice-Provost (Teaching and Learning)
- 4) The review team reported on 7 April 2017. Responses to the review team report were provided by the Director of the Dan School of Drama and Music and the Dean of the Faculty of Arts and Science.
- 5) The Senate Cyclical Program Review Committee considered all the documentation at its meeting on 11 September 2017, and reported to th Ž 1 › ~ Ÿ ~ œ • 1 ~ — 1 • ' Ž 1 ™ › ~ • › Š — œ 1 œ • opportunities for enhancement, and recommendations for improvement.

The following strengths were noted:

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Implementation Plan

Recommendations

Proposed Follow -up

Responsibility for
Leading Follow -

	Recommendations	Proposed Follow -up	Responsibility for Leading Follow -up	Responsibility for providing Resources	Timeline for Addressing Recommendation
3.	Reviewers recommend that a separate review be undertaken of Music.	Expedite internal review Music with an emphasis on sustainability	Director, Dan School of Drama and Music	Human resources to be provided by School	Recommendations from the internal review delivered to Faculty Dean by January 2018 with a view to full financial sustainability by September 2020
	Reviewers recommend the course build be designed to minimize costs for students.	Continue to work on minimizing scheduling conflicts	Director, Dan School of Drama and Music in conjunction with Chair of Undergraduate Studies	Human resources to be provided by School	
5.	Reviewers recommend that students be made aware up front of any necessary costs such as rental fees for instruments, accompanying fees, etc.	Ensure that all syllabi include 315.89 0.48 77.54			

Recommendations	Proposed Follow -up	Responsibility for Leading Follow -up	Responsibility for providing Resources	Timeline for Addressing Recommendation	
	used as a major marketing and recruitment tool.				
7.	Reviewers recommend that the Isabel Bader Centre for the Performing Arts be utilized for auditions.	Continue to work with the Isabel Bader Centre at every possible opportunity	Director, Dan School of Drama and Music in conjunction with the Vice-Dean Arts and Science	Human resources to be provided by School and the Faculty of Arts and Science	Ongoing
8.	Reviewers recommend that the sort of retreat being undertaken with staff in the short term, be continued in the long term.	Continue to hold staff retreats in the long term	Director, Dan School of Drama and Music	Resources to be provided by School	Ongoing
9.	Reviewers recommend regular meetings between representatives of the Provost, the Isabel, and the Dan School occur in an effort to reduce operational challenges and containing costs.	Continue to meet with representatives of the Isabel Bader Centre. Include Dean (or delegate) as needed	Director, Dan School of Drama and Music	Human resources to be provided by School	Ongoing
10.	Reviewers recommend that the ensemble program be reviewed,	Conduct review by Academic Planning Committee.	Director, Dan School of Drama and Music	Human resources to be provided by School	Completed by end of 2017-18 academic year

	Recommendations	Proposed Follow -up	Responsibility for Leading Follow -up	Responsibility for providing Resources	Timeline for Addressing Recommendation
	including chamber music, to ensure appropriate workload weighting, contact hours, credit weighting, and consistent and realistic policies for multiple ensemble participation, etc.	Recommended changes will be subject to the approval of Arts and Science Faculty Board			
11.	Reviewers recommend that, once curricular and other changes have been completed, both to the BMus and BA programs, extensive promotion occur within and outside the institution.	Continue pro motion program that is underway	Director, Dan School of Drama and Music in conjunction with creative director of the website and marketing	Human resources to be provided by School	Ongoing
12.	Reviewers recommend that pains be taken to ensure the flow of communication internally is constant from top down, and from bottom up.	Issue a weekly electronic newsletter about administrative activities during school year	Director, Dan School of Drama and Music	Human resources to be provided by School	Addressed in part by co-location of all administrative staff in May -June 2017 Ongoing

