

Annual Report to Senate
of the
Co-ordinator of Dispute Resolution Mechanisms
2008 - 2009

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January 28, 2010

The Annual Report of the Co-ordinator of Dispute Resolution Mechanisms (CDRM) for the period September 1, 2008 to August 31, 2009, is submitted in keeping with subsection 14(c) of the *Senate Policy on Student Appeals, Rights and Discipline (SARD)*, which requires that the CDRM make an annual report to the Senate on the work of USAB as well as other activities undertaken by the CDRM. This Report covers both areas of activity.

Please refer to Appendix A for the mandate of the CDRM.

Activities of the Co-ordinator

Case Management

Summary:	<u>2007-08</u>	<u>2008-09</u>
Student cases	201	181
Inquiries by faculty and administration	12 1 ¶ 1 ¶	

The CDRM dealt with 53 inquiries from faculty and administration compared with 12 queries in 2007-08. Another 53 inquiries were received from individuals within the University regarding matters not directly related to academic issues (e.g. students seeking information unrelated to their studies, questions from students involved in student government and related to non-academic discipline). Twenty six people external to the University contacted the CDRM for information.

STAFF CASES: The CDRM was involved in 10 staff cases providing information and advice, up from 9 cases the previous year. These cases often require more than one meeting. In addition to those people who contacted the CDRM, additional cases were addressed by the staff advisors who were contacted directly.

NON-BARGAINING UNIT SCHOOL OF MEDICINE ACADEMIC STAFF GRIEVANCES

One complaint was filed with the CDRM under the *Non-Bargaining Unit School of Medicine Academic Staff Grievances* policy but was not heard during the reporting period.

Tribunal Administration

The CDRM is responsible also for providing administrative support to the University Student Appeals Board (USAB) and the Harassment/ Discrimination Complaint Board (H/DCB).

Professor N. Bala (Faculty of Law) was Chair of USAB during this time, and he was re-appointed chair for a second two year term beginning September 1, 2009. Professor Emeritus R. Price (Faculty of Law) was an alternate chair during this time, and Professor D. Freedman (Faculty of Law) also acted as an alternate chair for a period while Professor Bala was absent.

Six cases were submitted to be heard by the USAB in the 2008-09 year, compared with four appeals the previous year. One appeal, submitted during the previous reporting period, completed. In another appeal, prior to a decision being rendered, the parties were directed to participate in an alternative dispute resolution mechanism for the purpose of resolving the proceeding. Two cases were referred to the USAB according to SARD subs.17(c) in order that a decision be made regarding alleged student non-academic misconduct. One appeal was not pursued by the student. Two appeals were filed within the reporting period but were not d. In another appeal, S-5

Disclosure Policy, which first met on June 9, 2009; and was invited to continue attending meetings of the TA Consultative Committee as a guest.

Co-ordination of Advisors

University Dispute Resolution Advisors

Policy Development - The CDRM also serves a consultative role for Queen's administrators by