

**Annual Report to Senate
of the
Co-ordinator of Dispute Resolution Mechanisms
2007 - 2008**

Harry Smith

January 29, 2009

I am pleased to submit to the Senate the Annual Report of the Co-ordinator of Dispute Resolution Mechanisms (CDRM) for the period September 1, 2007 to August 31, 2008.

Subsection 14(c) of the *Senate Policy on Student Appeals, Rights and Discipline* (SARD) requires that the Co-ordinator make an annual report to Senate on the work of the University Student Appeal Board as well as other activities undertaken by the Co-ordinator. This Report covers both areas of activity.

Please refer to Appendix A for the mandate of the CDRM.

Activities of the Co-ordinator

Most student cases involved at least one in-depth in-person interview in

Training

A training session was provided to the AMS prosecutor's office and the judicial committee in September 2007 addressing non-academic discipline, the Senate policy on *Student Appeals, Rights and Discipline*, and basic administrative la

willing to take the time to understand the issue. Helpful information at this initial stage often allows the student to assess options and decide on an appropriate course of action. Explicit statements of the rights and responsibilities of students and clear descriptions of formal procedures including channels of appeal are invaluable in allowing all parties to understand the procedure in advance and then focus on the appeal and its merit. Regular review, updating, and publishing of rules and regulations are essential to ensure consistency with the *Senate Policy on Student Appeals, Rights and Discipline* and other Senate policies.

Thank you to the following faculty members who volunteered their time again this year as University Dispute Resolution Advisors and who have made themselves available to students in

the scope of a dispute, to focus on the main issues in question, and sometimes to resolve disputes without resorting to formal and lengthy procedures.

Respectfully submitted,

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University Secretariat

Appendix A