



**Senate Committee on Academic Development**  
Report to Senate – Meeting of February 26, 2009

**Final Report to Senate on the Recommendations for Governance of the School of  
Graduate Studies and Research**

**Introduction**

The Senate Committee on Academic Development (SCAD) reviewed the recommendations of the SCAD Sub-Committee for the Review of the Governance Structure of the School of Graduate Studies and Research (SGSR) at its meetings of November 26, 2008 and January 21, 2009. J. Deakin, Associate Vice-Principal and Dean of SGSR, B. Brouwer, Associate Dean of SGSR, and M. Corbett, Director, Admissions and Student Services for SGSR, attended the meetings to speak to the recommendations and to answer any questions from the members of SCAD. The document entitled “Recommendations for Governance of the School of Graduate Studies and Research” is attached as Appendix A.

**Background and Mandate**

The Sub-Committee for the Review of the Governance Structure of the SGSR was established in early 2006 and the Terms of Reference of the Sub-Committee and its membership are attached as Appendix B.

From February 2006 to February 2007, the Sub-Committee engaged in a period of review, research and analysis, which included consultation with: Faculty Deans; Directors of the Schools of Policy Studies and Urban and Regional Planning; representatives of the Society of Graduate and Professional Students (SGPS); and, Queen’s University Post-Doctoral Fellows Association.

An Interim Report was presented to Senate at its meeting of September 20, 2007. In October 2007, SCAD undertook a process to seek broad consultation with members of the Queen’s community. The Chair of SCAD sought the services of a consultant who provided an evaluation of the comments and feedback for consideration by SCAD. There was extensive interviewing and consultation with all constituents affected by these recommendations.

## Analysis and Discussion

SCAD endorses the process of reform for the governance structure of the SGSR, as generally described in Appendix A. While recommendation #3 of that Appendix requires no change to the existing arrangements, recommendations #4, #5, #6 are identified for attention outside the reform process.\* Therefore, three recommendations remain which are fundamental to reform of the SGSR, and SCAD recommends that Senate approve the following:

- A. That a Graduate Studies Executive Council (GSEC) be created that would be comprised of the following:
  - Dean of SGSR;
  - Associate Deans of SGSR (2);
  - **A senior staff representative from the SGSR;**
  - Associate Deans of the Faculties (6);
  - Chairs of the Graduate Councils (4);
  - SGPS President or delegate (1);
  - **SGPS (graduate student Senator) (1).**
  
- B. That the existing Divisional structure be replaced by Faculty-based Graduate Councils. For departmentalized Faculties, membership in these Councils **should include at least** the following:
  - all graduate coordinators of graduate programs within the Faculty;
  - an Associate Dean of the Faculty assigned by the Faculty office;
  - an Associate Dean of the SGSR assigned to that Faculty;
  - **SGPS graduate student from the faculty;**
  - **a senior staff representative from the SGSR.**
  
- C. That the SGSR be renamed the School of Graduate Studies (SGS).

\*SCAD recommends that the Vice-Principal (Academic) attend separately to the following:

responsibility, authority, accountability and resources for interdisciplinary graduate programs;

location of the School of Urban and Regional Planning and the School of Policy Studies;

an administrative solution that addresses the unique requirements and status of Post-doctoral Fellows during their tenure at Queen's.

### Conclusions/Recommendation

Recommendation:

BCAR ... ..

School of Graduate Studies and Research and, in particular, recommendations A, B and C above.

Respectfully submitted



## **Introduction**

The SCAD committee has been meeting since early 2006 to consider various proposals to restructure the governance of the School of Graduate Studies at Queen's University. The proposed model here combines many of the feat

This structure keeps the administrative work of

the Appeals Board.

***Rationale:***

The work of reviewing course changes, program changes, program development, etc. is best done by the graduate coordinators who are closest to these programs and best able to appreciate

service work –defined more broadly than that which occurs specific to the unit. Much like



the Schools are a good fit with Arts and Science, and Arts and Science has experience dealing with a "graduate only" department, through the Art Conservation program.

**Recommendation #6**

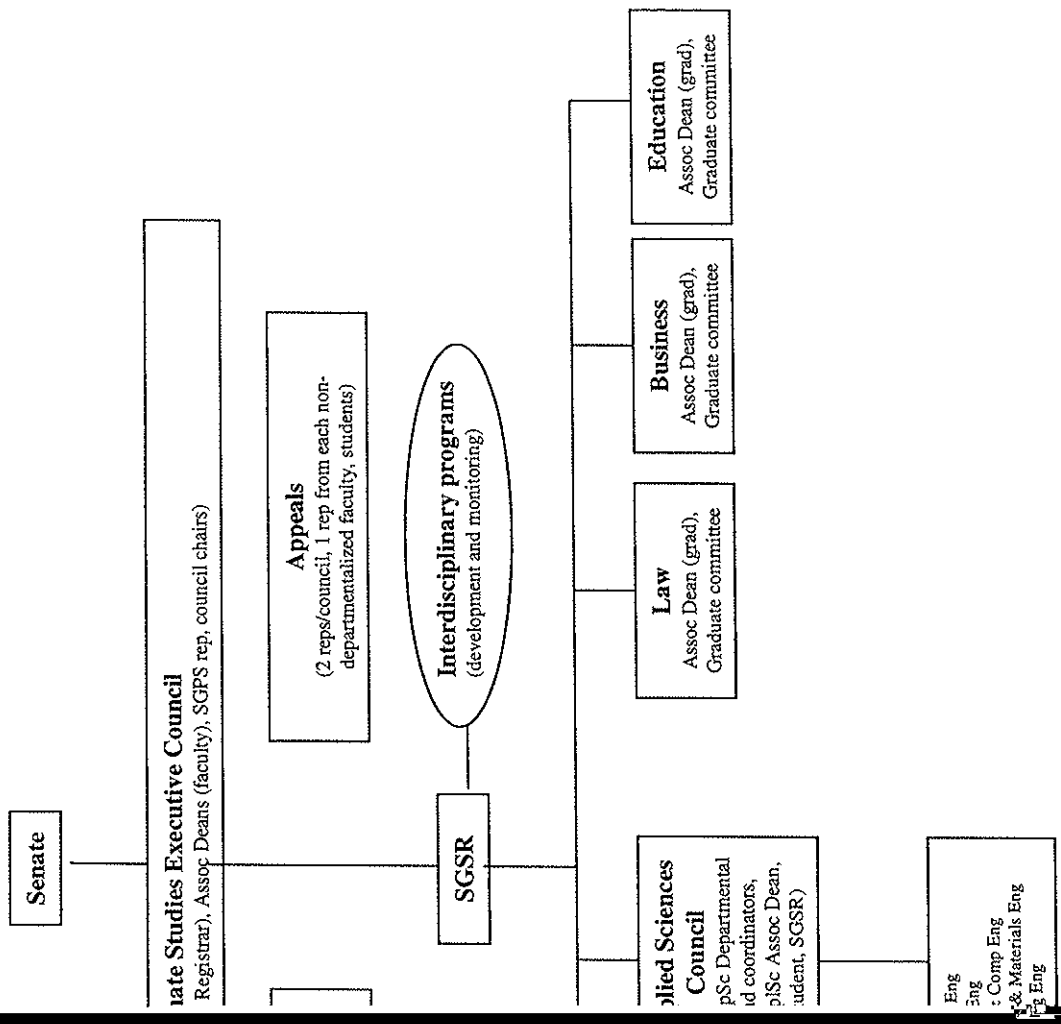
doctoral fellows during their tenure at Queen's.

***Rationale:***

The Office of the VPA should lead a discussion on the development of an administrative structure that will address the requirement and concerns of PDF's. This should be undertaken in consultation with the VPR.

**Recommendation #7**

APPENDIX A



APPENDIX B

Senate Committee on Academic Development

Sub-Committee for the Review of the Governance Structure  
of the School of Graduate Studies and Research

Background

In 1942, the Senate constituted the Council of Graduate Studies.

This was reconstituted into the School of Graduate Studies ("the School") in 1962 and

tasks and responsibilities, connected with each option. As part of the overall review, the  
Sub Committee will also examine additional responsibilities of the