

SORC REPORT TO SENATE
Amendments to the Name, Terms of Reference and Composition
of the
Internal Academic Review Committee
and the
Establishment of the
Senate Cyclical Program Review Committee
Deferred April 28, 2011
Revised May 25, 2011

In April 2011, the Senate Operations Review Committee (SORC) considered an item from the Deputy Provost and Chair of the Internal Academic Review Committee (IAR) to review proposed amendments to the Internal Academic Review Committee.

Senate approved the new Queen's University Quality Assurance Processes (*QUQAPs*) on

proposed Terms of Reference for the SCPRC a requirement that the SCPRC “report at least annually to Senate.”

In response to the concern raised at Senate about faculty membership on the SCPRC, Dr. Cole concurred that an increase in faculty members would be welcomed. This will enable the committee to be better equipped to review the many cyclical program reviews, which include both graduate and undergraduate programs. Previously, only undergraduate programs were reviewed by the IAR and graduate programs were reviewed externally by Ontario Council on Graduate Studies (OCGS).

Subsequently, SORC has introduced a “friendly amendment” that proposes increasing faculty membership from three to four. This will provide additional academic expertise, insight and

**Proposed Amendments to
the Name, Composition and Terms of Reference
of the Senate Internal Academic Review Committee**

IARC – Current Name	Proposed Name
Senate Internal Academic Review Committee (IARC)	Senate Cyclical Program Review Committee (SCPRC)

IARC – Current Terms of Reference	SCPRC – Proposed Terms of Reference
NEW	To make recommendations to the Provost that will assure the Program’s ongoing improvement. Appraisal; and to report to the Senate.
IARC – Composition	SCPRC – Proposed Composition
<p><i>4 Ex Officio Members</i> Vice-Principal (Academic) Vice-Principal (Research) or delegate 1 member of the Senate Committee on Academic Development, who, when practicable, is also a member of Senate, to be named by SCAD 1 member of the Senate Budget Review Committee, who, when practicable, is also a member of Senate, to be named by SBRC</p>	<p><i>3 Ex Officio Members</i> Provost and Vice-Principal (Academic) or delegate; Vice-Principal (Research) or delegate; Vice-Provost and Dean of the School of Graduate Studies or delegate 1 member of the Senate Committee on Academic Development, who, when practicable, is also a member of Senate, to be named by SCAD. 1 member of the Senate Budget Review Committee, who, when practicable, is also a member of Senate, to be named by SBRC</p>
<p><i>6 Elected Members</i> 3 faculty (3 year terms) 2 students (1 graduate, 1 undergraduate) 1 staff</p>	<p><i>7 Elected Members</i> 4 faculty (3 year terms) (At least one of whom shall be a Senator) 2 students (1 graduate, 1 undergraduate) 1 staff</p>