

3. Question Submitted by Senator Stevens, SGPS Graduate Senator

manage the Student Life Centre, in accordance with the terms and conditions of this Agreement.

In consideration of the mutual covenants herein contained, the parties hereto agree as follows:

Budget Process

- a) The Student Life Centre shall strive to have a balanced operating budget that benefits from significant revenue generation and prudent cost containment.
- b) The AMS shall prepare an annual balanced budget which will ensure that there is sufficient revenue to meet the Operating, Administrative and Programming costs of the Student Life Centre and sufficient reserves for Student Life Centre minor capital expenditures.
- c) It is agreed that any revenues from Commercial Leases or other User Group Activities, such as space rental fees, shall be applied to reduce the Operating Costs of the Student Life Centre.

Operating Costs

- a) Operating costs will be based on mutually agreed to service level agreements and industry benchmarks.
- b) Queen's PPS shall set a budget for Operating Costs for each Fiscal Year based on a dollar amount per square metre amount.
- c) AMS will allocate the Operating Costs in the Student Centres budget in accordance with a formula that all parties agree to.

Cost Allocation and Revenue Sharing

Queen's will contribute to the costs of the Student Life Centre. Financial arrangements will be structured going forward based on a commitment to equitable cost allocation and appropriate revenue sharing.

Management

- a) Queen's hereby authorizes the AMS to assume the overall management function of the Student Life Centre including responsibility for and supervision of the day to day operations of the Student Life

e) The hiring committee for the selection of the Facility Manager shall include a minimum of one

University representative or their respective designates.

Compliance with Regulations

CONSTITUTION OF THE JOHN DEUTSCH UNIVERSITY CENTRE

PREAMBLE

The John Deutsch University Centre is a student-centred community centre dedicated to enhancing the quality of student and campus life and to fostering a spirit of discovery. Its essence is students, faculty, staff and alumni gathering, celebrating, talking and learning. Envisioned and established, on behalf of these constituencies, as a partnership between the Alma Mater Society, the Society of Graduate and Professional Students and Queen's University, and built on the foundations of the Students' Memorial Union, the

PURPOSES OF THE JDUC

The central purposes of the JDUC, as a student-centred community centre, shall be:

1. to remember and honour the members of the Queen's community fallen in war and, further, to acknowledge and celebrate the rich history and traditions of the University and its students, faculty, staff and alumni in their pursuit of the essential values of intellectual integrity, freedom of inquiry and the exchange of ideas, and the equal dignity of all persons;
2. to provide formal and informal gathering places for, and foster communication among and between, students, faculty, staff and alumni;
3. to offer a home to student governments, faculty societies, student clubs and organizations and the associated opportunities for self-directed programs and services;
4. to stimulate and facilitate cultural, educational, recreational and social programs that support the missions of student governments and the University; and
5. to house student, university and commercial services that meet the needs of students, faculty, staff and visitors and contribute to the vitality of the Centre.

COUNCIL

Responsibilities

Reporting to Queen's University Senate, the John Deutsch University Centre Council shall be responsible for the governance and oversight of the JDUC, including:

1. advancing the mission and purposes of the JDUC as a student-centred community centre;
2. developing, approving and implementing long-term plans;
3. determining the JDUC's program and program objectives and overseeing the implementation thereof;
4. commissioning and decommissioning sub-centres and the programs thereof;
5. establishing policies and regulations for the operation and use of the JDUC;
6. approving the JDUC's capital, operating and reserve budgets;
7. securing adequate financial resources to ensure the JDUC's long-term viability;
8. overseeing the management of the finances of the JDUC;
9. overseeing the management of the property of the JDUC, including approving all structural changes;
10. assigning and monitoring the use of space;
11. reviewing and making recommendations on all contractual arrangements into which the

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Membership

Council shall comprise fourteen members:

Ex-officio

- Dean of Student Affairs
- Director, JDUC
- President, AMS
- President, SGPS
- Vice-President (Operations), AMS
- a Vice-President of the SGPS

Appointed

- one alumnus appointed by the Alumni Association (three-year term, renewable once)
- one faculty member appointed by the Senate (three-year term, renewable once)
- one staff member appointed by the Senate (three-year term, renewable once)
- two persons, at least one of whom must be a student, appointed by the AMS Board of Directors (two-year term)
- three students at large, two undergraduates and one graduate, appointed by the Senate (staggered two- or three-year terms, renewable once subject to students' circumstances)

The terms of the alumnus, faculty and staff members shall be staggered in order that only one of the three will be renewed or replaced in any given year.

Terms of office shall begin on May 1 and end on April 30.

Chair and vice-chair

Council shall select from its appointed members a chair and vice-chair to serve for staggered two-year terms.

Meetings

Council shall normally meet five times per year, in May or June, September, November, January and March.

Quorum

Quorum for meetings of Council shall be seven members, at least four of whom must be students.

By-laws

Council may, upon approval of a double two-thirds majority, i.e., ~~two-thirds~~ of student members

Committees

Council may establish ad hoc and standing committees to carry out defined tasks, and shall prescribe the responsibilities, membership and terms of any such committees.

EXECUTIVE COMMITTEE

Responsibilities

Accountable to the John Deutsch University Centre Council, the Executive Committee shall be responsible for:

1. advising the Director on management and operational issues;
2. preparing agendas for meetings of the Council;
3. conducting annual performance reviews of the Director;
4. establishing the committee to advise the Dean

5. proposing, developing, implementing and evaluating programs and services consistent with the mission and long-term plans of the JDUC;
6. managing space allocation;
7. managing common areas and rooms;
8. overseeing the maintenance of the JDUC's physical plant, ensuring the integrity of the building and building systems, and the health, safety, security and comfort of building occupants and users;
9. identifying priorities for capital renewal;
10. developing and administering policies and regulations for the operation and use of the JDUC;
11. producing, and ensuring implementation of, annual plans and the capital, operating and reserve budgets;
12. maintaining accounts and records;
13. arranging for audits, as required, of the JDUC's financial statements;
14. negotiating and administering all contractual agreements into which the