



Senate Committee on Academic Development
Report to Senate – Meeting of May 26, 2010

**Amendments to the Senate Policy on the *Establishment and Designation of
Endowed Chairs, Professorships and Lectureships***

Introduction

The proposed amendments to the Senate Policy on the
on Academic Development (SCAD) at its meeting of May 5, 2010. Members of SCAD
considered a report

Conclusions/Recommendation

Recommendation:

that Senate approve the proposed amendments to the Senate Policy on the *Establishment and Designation of Endowed Chairs, Professorships and Lectureships* effective immediately;

and

SCAD Sub-Committee on the Review of the Senate Policy on the Establishment and Designation of Endowed Chairs, Professorships and Lectureships

Policy on the Establishment and Designation of Endowed Chairs, Professorships, and Lectureships

Approved May 25, 1995

(Associated Policy: [Procedures for the Preliminary Approval of Endowed Chairs and Professorships \(1990\)](#))

Additional Information: [approval route and preparing a proposal](#).

This policy guides the establishment and designation of Chairs, Professorships and Lectureships. The principal criterion governing the establishment of endowed positions is that they advance the University's academic goals and objectives. This policy also provides the University an opportunity to recognize a benefactor or to honour a scholar. A major goal of establishing academic Chairs is to recognize and support faculty members of exceptional academic distinction. This assists the University in its efforts to attract and/or retain senior academics, especially in fields for which there are highly competitive markets.

The holder of a Chair, Professorship or Lectureship will receive or hold an academic appointment. She/he is expected to develop a field of interest through both teaching, and in the case of Chairs and Professorships, research. University policies on academic appointments outlined in the Senate document, Regulations Governing Appointment, Renewal of Appointment, Tenure and

Policy on the Establishment and Designation of Named and Funded Chairs and Professorships

May 5, 2010 Version

(Associated Policy: [Procedures for the Preliminary Approval of](#)

endowment, an endowment from the Board of Trustees, or a combination of these sources. The funding must be of sufficient value to ensure a continuing commitment to the Chair without the requirement of funds from the University's operating budget. The University's operating budget may provide supplemental funding for Professorships and Lectureships. The financial resources required for the designation of a Chair, Professorship or Lectureship will be reviewed annually by the Vice-Principal (Operations and Finance) and be included in the annual Report of the budget.

Funding for the establishment of a Chair, Professorship or Lectureship, may come from one or several benefactors or funding agencies. Naming is subject to approval by the Senate and Board of Trustees.

CHAIRS

The establishment of an endowed Chair implies a continuing commitment to the position and the discipline. A Chair should bring distinction to an academic unit and a Chairholder will be a

funding sufficient for their direct costs. This funding may be secured from one benefactor, gift, or a combination of sources. Funding should be sufficient to ensure a continuing commitment to the position without the requirement of additional funds from the University's operating budget. In special circumstances, the University's operating budget may provide supplemental funding at the request of the Dean and supported by a clear business case.

Guidelines for minimum funding, both expendable and endowed, will be established for each category of position, by a process based on review of information and consultation with the Provost and Vice-Principal (Academic), the Vice-Principal (Advancement) and the Faculty Deans. The Principal, in consultation with the Provost, Vice-Principals and Faculty Deans will review the financial resources required for the designation of a Chair or Professorship at least every five years.

Naming:

Exclusive authority to accept or decline any proposal to name at Queen's University rests with the Board of Trustees. Within the scope of the Naming Policy, proposals may be subject to approval by the Senate.

CHAIRS

Endowed Chairs:

distinguished scholar. The appointment will be full-time at the rank of Professor, and normally carry tenure. The Chairholder will have a continuing position, subject to periodic review following the reappointment policies of the University. Chairholders are expected to contribute to academic programs through teaching, research and service.

Funding:

Professorships:

The purpose of a Professorship is

Funding:

The Office of Advancement should be consulted about the current

A Lectureship enables a benefactor or funding agency to meet special needs within the University, to assist in the development of new fields or to bring visitors to the University.

Lectureships:

Lectureships may provide supplemental funds for an existing position. Lectureships may be made at any rank for a fixed term. The minimum term should be three years.

Funding:

The Office of Advancement should be consulted about the current level of funding required.

Distinguished Lecture Series:

The Distinguished Lecture Series enables the University to bring visitors to the University to enrich the academic environment.

Funding:

The expectations for the Visiting Lectureship will be commensurate with the financial resources provided. The Office of Advancement should be consulted about the current level of funding required.

Retroactivity:

This policy shall apply to all new initiatives. It has no retroactive application.

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RETROACTIVITY:

