

result of this information? If so, will recommendations be forthcoming? Who else is involved and has anything changes in their situation? Does the information bear direct relevance or risk to the reader's roles or is it only for background? This later advice is important as this will certainly a question the reader will ask herself.

An information note will seldom require a response unless the reader is not satisfied with what he has read and wants more information or recommendations. With respect to events, this will depend on who is responsible and must respond both operationally or in communications. However, an event update should only address any needs to change the approved strategy for managing the event. These should be highlighted.

For information notes, it is best to simply state that the note is submitted for information only and no further action is required. For events, if they are ongoing, you should inform the reader of the next planning Briefing Note and assure the reader that she will be informed immediately of any developments. For important events for which the reader has not direct responsibility but has an active interest, once again, indicate that further developments will be brought to their attention.

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This detailed note is written by an analyst in the Government

The EU welcomed the divestment policy outlined above, but spokesperson Miles Sykes said it is hypocritical of Norway to only point fingers at coal producers because Norway is Europe's biggest producer of fossil fuels such as oil and gas. Director of Norwegian Coal Bjorn Arne argues that it is hypocritical of Norway to itself extract coal in the northern archipelago of Svalbard while continuing to allow mining waste to be dumped into its fjords. Don Drummond, spokesperson for the World Coal Association, claims that the coal industry is committed to reducing emissions and that Norway's divestments

Response to claims that divestment does not work:

Next Steps

It is hoped that the evacuations will be complete by tomorrow. Welcome centres have been set up. All requests from the Sioux Lookout and the Nishganski First Nations Council for logistical support are being met to this point. We suspect that if the evacuation is prolonged, additional needs will arise. In anticipation of that, Commander Szwarc is meeting with both parties tomorrow morning. After that meeting, we will brief you again with an eye to a statement or press conference.

We recommend your staff brief the MPPs and MPs in the affected areas. We will be happy to support them.

We recommend that Commander Szwarc not be involved. She needs to focus her attention on the operational response.

Main Response Points

We have modified your response comments as a result of this update. We suggest the following lines should you wish:

The fire continues to grow and is of concern.

It has grown by 30% since yesterday.

The weather holds out some hope, but it is not yet clear.

The logistics of fighting this fire are challenging.

Our priority is the safe evacuation of all residents of the three communities in danger.

We are working with officials from the First Nations affected, the Nishganski First Nations Council and Sioux Lookout to ensure that the evacuation centers are well supported.

We are meeting the needs of those affected and are ready to respond as circumstances change.

Our hearts go out to all involved, those affected who have to move, and our fire fighters and their families.

Prepared by the Operational Response Centre, Ministry of Natural Resources, Jason Drake, 705-233-5466, Jason.drake@ontario.ca

Copied to the Deputy Minister and Senior Executive for Information.